

# EDUCATIONAL ASSISTANT CERTIFICATE

## Available Online Delivery Only

Program Office: 403.320.3393 • humanservices@lethbridgecollege.ca

### Step Back into the Classroom

Help students reach their full potential and maximize their school experience by working in the classroom as an Educational Assistant. In just one year, you'll complete a certificate and gain the knowledge, skills and experience to work with students, support teachers and contribute to inclusive and engaging classrooms.

We'll show you how your patience, creativity and understanding can make a difference in students' lives. Learning online at a time and place that works best for you, you'll discover ways to assist students to increase learning, independence and positive behaviours.

## Your Investment

Program fees will vary. To view fee information, click here (<https://lethbridgecollege.ca/programs/>) and select your program.

## Graduation

Upon successful completion of all program requirements, students are awarded an Educational Assistant certificate.

## ADMISSIONS

New applicants are accepted into the Educational Assistant program for the Fall (September), Winter (January), or Spring (May) terms. Upon successful completion of your certificate program, you will be eligible for admission to the Educational Assistant diploma. In order to be considered for the diploma program, we recommend that you submit a Change of Program to the Admissions Office in your last term of study of the certificate program. If you have any questions about this process, please contact the Admissions Office.

## General Admissions Requirements

All applicants must meet the general admission requirements for Lethbridge College programs, as indicated in the Admission section of this calendar.

## CURRICULUM

**Note:** All students should consult an Academic Advisor (403.320.3366) to create a schedule. Academic advising has program specific information for course order and program design. Certificate courses are offered multiple times per year.

| Course        | Title                                          | Credits |
|---------------|------------------------------------------------|---------|
| <b>Year 1</b> |                                                |         |
| COM-1162      | Interpersonal Relationships and Communications | 3       |
| EDU-1153      | Foundations of Educational Assistance          | 3       |
| EDU-1155      | Math Instructional Support                     | 3       |
| EDU-1156      | Language Arts Instructional Support            | 3       |
| EDU-1162      | Self-Regulation in the Classroom               | 3       |

|                            |                                         |           |
|----------------------------|-----------------------------------------|-----------|
| EDU-1163                   | Observation and Assessment              | 3         |
| EDU-1165                   | Applied Behaviour Analysis              | 3         |
| Select 1 of the following: |                                         | 3         |
| ENG-1150                   | Composition                             |           |
| ENG-1190                   | Introduction to Language and Literature |           |
| FWK-1160                   | Field Placement I                       | 1.5       |
| FWK-1163                   | Field Placement II                      | 1.5       |
| HSP-1151                   | Family Systems and Development          | 3         |
| PSY-1170                   | Human Development Across the Lifespan   | 3         |
| SOC-2273                   | Multicultural Issues                    | 3         |
| <b>Credits</b>             |                                         | <b>36</b> |
| <b>Total Credits</b>       |                                         | <b>36</b> |

## PRACTICUM

### Work-Integrated Learning (WIL) Pre-Placement Requirements

This program has a required Work-Integrated Learning Pre-Placement Requirements (WIL) component. The College dictates the legal terms and conditions governing the WIL.

Students must meet and maintain certain requirements to participate in the WIL setting as determined by programs, practice agencies and/or legislated by government bodies. These may include health (e.g. immunizations, screening tests, etc.), privacy and security (e.g. police information check, IT access, etc.), and OH&S requirements (e.g. CPR certification, Fire Safety, WHMIS, Mask Fit-testing, etc.).

Workers' Compensation Board (WCB) coverage - WIL placement agencies and employers usually require WCB coverage on behalf of the student. Students enrolled in post-secondary institutions in Alberta are deemed to be employees of the Province of Alberta and, as such, provided WCB coverage. In certain instances for students outside of Alberta, WCB coverage may not be provided (e.g. non-Alberta residents taking a course solely through distance learning with a WIL placement outside of Alberta). These students are advised to contact the program prior to application.

Students with disabilities who may require accommodations must schedule an appointment with Accessibility Services at Lethbridge College preferably upon acceptance to the program and no later than the Add/Drop deadline to identify potential impacts of their disabilities in the WIL setting. As part of this process, it may be necessary to collaborate with WIL supervisors to determine appropriate accommodations that do not compromise the health and safety of clients, essential placement requirements, or mandatory licensing processes. Failure to consult with Accessibility Services in a timely fashion may compromise the student's WIL placement and opportunities for success in the WIL setting.

In order to participate in a WIL, a student may be required to complete a Police Information Check or other type of Security Clearance to the satisfaction of Lethbridge College and the WIL organization. Completion of a WIL does not guarantee employment with a WIL organization. Many disciplines are provincially or otherwise regulated (e.g. health professions under Alberta's Health Professions Act); such regulation is beyond Lethbridge College's control. Completion of a WIL and graduation from a certain program do not guarantee one's licensure or admission into a regulatory body. Prospective students are encouraged to consult with a representative of the relevant regulatory body if they have concerns.

WIL sites may include Lethbridge, surrounding rural communities, and may extend beyond these boundaries depending on WIL site availability and approvals. WIL's may include day, evening, and/or weekend schedules. Students will be expected to travel to assigned sites and will be responsible for arranging travel and any associated costs.

## **TRANSFERS**

### **Athabasca University**

Graduates of Lethbridge College's Educational Assistant certificate are eligible to receive up to 30 credits towards the Bachelor of Professional Arts (Human Services) at Athabasca University. Students are required to present an additional 30 credits prior to admittance to the program and should contact an Athabasca University Student Advisor for recommended courses. Graduates who go on to complete Lethbridge College's Educational Assistant diploma are eligible to receive up to 60 credits towards the Bachelor of Professional Arts (Communication Studies), Bachelor of Professional Arts (Criminal Justice), Bachelor of Professional Arts (Human Services), or a Bachelor of Professional Arts in Governance (Law and Management) at Athabasca University.

## **CAREERS**

When you complete the certificate program, your expertise will be in high demand. You'll be able to find employment opportunities in:

- Alternative and Outreach Schools
- Before and After School Programs
- Early Intervention Programs for Children at Risk
- Elementary, Middle and High Schools
- Kindergartens and Preschools
- Private Agencies who Support Families with Children/youth with Disabilities or Behaviour Challenges
- Recreation and Community Centres
- Respite Care for Families
- School Lunch Programs
- Summer Camps and Summer Recreation Programs