

# ADMINISTRATIVE OFFICE PROFESSIONAL

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## CAREERS

Our graduates enjoy close to a 100 percent employment rate! You can look forward to work in a wide range of office environments and roles including:

- Administrative Assistant
- Bookkeeper
- Commercial Offices
- Data Entry Specialist
- Educational Offices
- Executive Secretary
- Financial Offices
- Government Offices
- Legal Offices
- Medical Offices
- Office Assistant
- Receptionist
- Virtual Assistant