

ADMISSION ROUTES

There are seven routes for admission to Lethbridge College. The admission route the applicant is considered under will be determined by Lethbridge College based on one of the following:

* See tables below for lists of programs that have additional academic requirements; or for programs that do not require a high school diploma for admission.

High School*

Applicants must provide high school transcripts showing successful completion of a Canadian high school diploma from a publicly-funded institution, including successful completion of English 30-2, English 30-1, or an equivalent course.

Transfer*

Applicants must provide post-secondary transcripts showing successful completion of a minimum of three (3) post-secondary level credit courses from a publicly-funded Canadian accredited institution and be in good academic standing. To be considered, these courses must have been completed within the last five (5) years. Applicants requiring a high school math course may complete an assessment (refer to Placement Assessment Procedures) to challenge the admission requirement.

Mature*

Applicants applying through the mature admission route do not require a high school diploma. The applicant must:

- Be 19 years of age or older by the last day of the term in which they applied, and
- Meet the English requirement through one (1) of the following:
 - Successful completion of a Grade 12 English course (minimum English 30-2 or equivalent including Lethbridge College's ENG-0032 English 0032 (6 credits))
 - Successful completion of a post-secondary English course
 - Assessment – refer to Placement Assessment Procedure

International*

An international applicant or exchange student must present qualifications comparable to those of Canadian applicants which include meeting the English language proficiency requirement. International applications are evaluated on a competitive basis, taking into account factors such as grades, English language proficiency, and campus diversity.

English Language Proficiency

International applicants and exchange students whose first language is not English, except those applying to Pathway to English and Academic Culture (PEAC), must demonstrate English language proficiency by providing documentation for one (1) of the following. All English tests must have been completed within the last 2 years prior to application.

| | Most programs | Practical Nursing & Therapeutic Recreation | Health Care Aide |
|----------------|-----------------------------|--|------------------------|
| IELTS Academic | 6.0; no band below 6.0 | 6.0 Reading; 6.5 in all other bands | 6.0; no band below 5.5 |
| TOEFL | 550 (213 if computer-based) | | |

| | | | |
|---|---|--|---|
| TOEFL iBT | 80 | 21 Reading; 22 Speaking; 23 Listening; 25 Writing | 71 |
| PTE (Pearson) | 54 | | |
| CAEL | 60; 60 in Writing, 50 in all other bands | | |
| CELPPIP General | | | 7; no section below 6 |
| CLB | | | 7 in all bands |
| Grade 12 English | Minimum English 30-2 or equivalent from a recognized country* | | |
| 1 post-secondary English course | From an accredited English-speaking post-secondary institution from a recognized country* | | |
| English for Academic Purposes (EAP) | Minimum C grade in EAP 0096, 0097, 0098 at Lethbridge College | | |
| Full-time secondary studies in English | N/A | Successful completion of 3 years of full-time secondary education at an English-medium school in a recognized country within 2 years prior to application* | Successful completion of 3 consecutive years of full-time education (Grades 9-12) at an approved Canadian high school |
| Full-time post-secondary studies in English | N/A | Successful completion of 1 year of full-time post-secondary education at an English-medium school in a recognized country within 2 years prior to application* | Successful completion of 2 consecutive years of full-time post-secondary education in Canada |

*Recognized Countries

Applicants from the following countries may be able to meet the English Language Proficiency requirement for most programs with the equivalent of a Grade 12-level or postsecondary-level English course completed at a school or college/university within their country.

| | | | |
|------------------------|------------------|-----------------------|------------------------------|
| Anguilla | Dominica | Ireland (Northern) | St. Kitts & Nevis |
| Antigua and Barbuda | Ethiopia | Ireland (Republic of) | St. Lucia |
| Australia | Falkland Islands | Jamaica | St. Vincent & the Grenadines |
| Bahamas | Fiji | Kenya | Trinidad & Tobago |
| Barbados | Gambia | Malta | Turks & Caicos Islands |
| Belize | Ghana | Mauritius | Uganda |
| Bermuda | Gibraltar | Montserrat | United Kingdom |
| British Virgin Islands | Grenada | New Zealand | United States of America |
| Canada | Guam | Nigeria | Zambia |
| Cayman Islands | Guyana | St. Helena | Zimbabwe |

Home-Schooled Applicants

Diplomas and/or courses completed through home education will not be used for admission unless the courses have been reported through the appropriate Ministry of Education. Home-Schooled applicants may use the Mature admission route (described above) to satisfy basic admission requirements, without having to meet the age criterion.

Pathways to Advanced Learning

Students wishing to access laddering opportunities into advanced credentials will ensure admission requirements are met for the next level program. The student should contact an Academic Advisor.

Open Studies

An individual wishing to register in Lethbridge College credit courses without applying to a designated program of study may register as an Open Studies student. The following conditions apply:

- Open Studies students must meet individual course pre-requisite requirements for each course in which they register.
- Students enrolled in Open Studies are not eligible to earn a program credential through cumulative course work without applying and being admitted to a designated program prior to their last term of study. Once admitted to a program they must comply with the program requirements related to their year of admission.

Reference Tables

Note: The following table outlines additional academic requirements by program area. The minimum grade required is 50% unless otherwise stated, or successful completion of a higher level course.

| Program | Gr. 12 Math (30-1) | Gr. 12 Math (30-2) | Gr. 11 Math (20-1) | Gr. 12 Biology | Gr. 11 Biology | Gr. 12 Chemis/ | Gr. 11 Chemis/ | Gr. 11 Physics | Gr. 12 Science |
|--|--------------------|--------------------|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Agriculture Sciences - All Majors | X OR | X | | | | | | | |
| Agriculture Science Degree | X OR | X | | X | | X | | | |
| Architectural Animation Technology | X OR | X | | | | | | | |
| Business Administration | X OR | X | | | | | | | |
| Civil Engineering Technology | 50% OR | 60% | | | | | | X OR | X |
| Computer Information Technology | X OR | X | | | | | | | |
| Engineering Design Technology | 50% OR | 60% | | | | | | X OR | X |
| Environmental Assessment and Restoration | X OR | X | | | X | | X | | |
| Exercise Science | | | | X | | | | | |
| Geomatics Engineering Technology | 50% OR | 60% | | | | | | X OR | X |
| Interior Design Technology | X OR | X | | | | | | | |
| Massage Therapy | | | | X | | | | | |
| Natural Resource Compliance | X | X | | | X | | | | |
| NESA (for information only) Refer to University of Lethbridge Academic Calendar | | | | | | | | | |
| Practical Nurse - Refer to program page for additional requirements | | | | 60% | 60% | | | | |
| Renewable Resource Management | X OR | X | | | X | | X | | |
| Therapeutic Recreation - Gerontology - Refer to program page for additional requirements | | | | X | | | | | |

In all cases, equivalencies to courses required for program admission will be considered.

The following table identifies programs that do not require a high school diploma; specific high school courses required for admission are listed. The minimum grade is 50% unless otherwise stated. We will accept a minimum of dash 2 or equivalent for English (e.g., 10-2) and dash 3 or equivalent for Mathematics (e.g., 10-3).

| Program | Gr. 11 English | Gr. 10 English | Gr. 11 Math | Gr. 10 Math | Science 10 | Apprentice: Entrance Exam | Pass in all 5 Canadian GED Tests |
|-------------------------------------|----------------|----------------|-------------|-------------|------------|---------------------------|----------------------------------|
| Agriculture Heavy Equipment | X | | X | | | | |
| Automotive Systems | X | | X | | | | |
| Culinary | | X | | X | | | |
| Health Care Aide | 60% | | | | | | |
| Pre-Employment Electrician | X | | X | | X | | OR X |
| Pre-Employment Plumber | X | | X | | X | | |
| Pre-Employment Powerline Technician | X | | X | | X | | OR X |
| Pre-Employment Welder | | X | | X | | | OR X OR X |

If assessment is being completed in lieu of academic requirements, the following minimum placement scores will be required to fulfill admission requirements. These placement scores represent a passing grade of 50% for the listed courses. Programs requiring a higher completion grade for a specific course may have higher placement score requirements than those listed.

| Subject and Grade Level | Reading | Write Placer | Arithmetic | Quantitative Reasoning - Algebra - Statistics (QAS) |
|-------------------------|---------|--------------|------------|---|
| English - Grade 12 | 251 | 6+ | | |
| English - Grade 11 | 246 | 5+ | | |
| English - Grade 10 | 241 | 4+ | | |
| Math - Grade 12 | | | 260 | 249 |
| Math - Grade 11 | | | 260 | 245 |
| Math - Grade 10 | | | 245 | 241 |

Lethbridge College does not provide alternative assessment for the sciences; therefore, successful completion of those courses is required for admission.

Academic Upgrading

In some cases, applicants may require further upgrading in order to be eligible for admission into programs and may choose Academic Upgrading to fulfill these requirements.

An applicant entering the Academic Upgrading program will be placed in relevant courses according to the highest high school courses if completed within the last three (3) years.

An applicant entering the Academic Upgrading program whose most recent high school education is over three (3) years old or who has no high school courses will complete an assessment for placement recommendations. Refer to Placement Assessment Procedures below.

Transcripts

Official transcripts are the academic records from any high school, college, technical institute or university you have attended. An official transcript is sent directly from a provincial department of education and/or from other institutions to the Admissions Office at Lethbridge College. The Admissions Office will notify you of required transcripts.

Applicants who apply through ApplyAlberta will be able to authorize the transfer of their Alberta high school and/or post-secondary transcripts to Lethbridge College at the time of application.

Current High School Students – If you are currently enrolled in Grade 12 courses, you may report on your courses in progress by submitting a schedule from the high school showing your course enrolment.

High School Transcripts from Other Provinces – Transcripts may be obtained by contacting the appropriate education board of the province in which you attended or are attending high school. Ontario, New Brunswick, Nova Scotia, and PEI high school students can request transcripts directly from the high school attended.

Official transcripts should be sent directly to Lethbridge College in a sealed envelope from the school attended or the provincial Ministry of Education.

Post-Secondary Transcripts – Transcripts from post-secondary institutions can be accepted digitally if sent to Lethbridge College directly from the institution or by mail. If received by mail, the transcript must be issued in a sealed envelope, signed by the institution and bear the official seal. At your request, an official transcript is sent directly from the institution to the Admissions Office at Lethbridge College. In order to obtain official copies of your post-secondary transcripts, contact the Registrar's Office of the institution(s) that you attended.

Apprenticeship and Pathway to English and Academic Culture (PEAC) applicants are not required to submit high school or post-secondary transcripts.

All transcripts submitted to the college become the property of Lethbridge College. Neither the original transcript nor copies will be released to you or anyone outside the college.

The transcripts and other supporting documentation of all applicants who are not admitted or who do not attend are destroyed. If you wish to re-apply at a later date, a new set of documents must be supplied.

Notification of Admission Status

As an applicant, you will be assigned a Lethbridge College (LC) student ID number. This student ID number will provide you with access to Self Service which includes options such as required admission documents, class schedule, web registration, and billing information. Applicants are responsible for monitoring the online portal. E-mail is the primary method of communication with the applicant.

Once accepted, an Offer of Admission is emailed to the applicant's email address on file. An applicant will be required to confirm their acceptance by signing and returning their acceptance letter along with the required tuition deposit by the deadline indicated in their letter. A portion of the tuition deposit is refundable prior to 20 business days before the first day of the term, after which the entire deposit is non-refundable. Likewise, international deposits are partially refundable up to the posted international deposit refund deadlines (August 1 for Fall, December 1 for Winter, and April 1 for Spring). Applicants who withdraw by the deadline will be eligible for a 50% refund or a 70% refund if they also submit a visa refusal letter prior to the first day of classes (provided that they have withdrawn before the deadline).

Applicant and Student Records

Any information concerning you, including all documentation provided in support of your Application for Admission, will be kept confidential.

Information concerning you will be released to third parties only upon your written authorization. For information, see the Student Records (Collection, Access To and Disclosure of Information) Policy in the academic policies.

Lethbridge College will not be responsible for incorrect mailings or for missed deadlines due to an applicant's failure to report a change of contact information or to have supporting admission documents delivered to Lethbridge College by the dates required.